

Policy to use the QCIT-ETC e-mail exploder

Approved by XXXX, 20YY/MM

QCIT maintains 2 email exploders:

1. The members list - QCIT@comsoc.org
2. The free list for distribution – QCIT-ANNOUNCE@comsoc.org

The purpose of the exploder is to keep contact with QCIT members relative to committee activities and to keep the committee membership informed of activities of interest to committee members. One should keep in mind that internet exploders maintained by the IEEE Communications Society exist to promote the activities of the Communications Society and to provide a service to the technical committees.

All committee members are, by default, subscribers to the QCIT@comsoc.org exploder. Committee members have the option to “unsubscribe”. Persons who are not members of the QCIT may be added to the exploder list upon the approval of the committee chair. Any member of the QCIT-ANNOUNCE exploder list can post, but if they violate the guidelines they may be denied further posting privileges at the discretion of the QCIT Chair or the VP-TA.

The committee chairperson has the responsibility to supervise exploder content in order to insure that the “content restrictions” (see below) are satisfied. If they are not, those violating these guidelines may be denied further posting privileges at the discretion of the QCIT Chair or VP-Technical Activities.

The following are not permitted on the QCIT distribution lists:

- Any item that reflects negatively on the reputation, character, professional ability or technical competence of anyone;
- Any item of a sexually explicit nature;
- Any item that disparages or demeans another’s ethnicity, religion, culture, or sexual orientation;
- Any item that misrepresents one’s position in the Communications Society or in any other professional organization;
- Any item that promotes or serves as a marketing vehicle for materials in which a Committee member could have a personal, financial, or business interest. This includes books, conferences and short courses in which the ComSoc does not have an interest. (Items for the general good such as announcements of faculty openings, fellowships, student grants, etc., may be posted.);
- Any item that advances the candidacy of an individual for an elected office in the IEEE (including ComSoc); this conforms to existing IEEE policy;
- Any item that uses one’s position as a volunteer in ComSoc for personal gain;
- Any item that announces or encourages participation in a venue that is clearly in conflict with any initiative of the IEEE Communications Society. (This includes calls-for-papers for competing publications or announcements for competing conferences. Since the Communications Society co-sponsors a number of publications and events, it may be well to seek the advice of the appropriate ComSoc officer for further insight when preparing items of this type.)