

**IEEE ComSoc
Quantum Communications and Information
Technology - ETC
(QCIT-ETC)**

Meeting at Globecom 2016

**Place/Floor/Room: Washington Hilton/Terrace/Fairchild East
Date/Time: Wednesday Dec. 7, 2016, 2:00pm – 3:30pm
Washington, DC, USA**

Meeting Agenda

1. Welcome / Introduction
2. Approval of the Agenda
3. Approval of Meeting Minutes ICC'16 (Kuala Lumpur)
4. QCIT-ETC Officers Nomination and Election
5. QCIT-ETC Awards
6. Reports on Conferences
7. Reports on Publications
8. Standards Liaison
9. Next QCIT-ETC Meeting
10. Adjourn

1. Welcome / Introduction I

QCIT-ETC Officers does not exist yet. The 4 founding members are:

- Lajos Hanzo
- Andrea Conti
- Michael Ng
- Peter Mueller

Elections will be held later at this meeting

QCIT-ETC representative for IEEE ComSoc Standards Board: TBD

Award Chair: Last QCIT-ETC Chair (Acting for first rounds: QCIT-ETC Chair)

1. Welcome / Introduction II

The QCIT-ETC website:

- <http://qcit.committees.comsoc.org/>

- Two mail distribution lists (~120 members):

- qcit@comsoc.org

Internal announcements only

ICC, Globecom, Committee meetings like today, Awards

- qcit-announce@comsoc.org

CFP email distribution list

Open to all signed-up members to distribute QCIT related CFPs

Sign-up: Send “join QCIT(-ANNOUNCE)” message to list@comsoc.org

Unsubscribe: Send “SIGNOFF QCIT” message to list@comsoc.org

2. Approval of the Agenda

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3. Approval of last Meeting Minutes

The last QCIT meeting was held at IEEE ICC 2015 in Kuala Lumpur, Malaysia.

The meeting minutes are published on the QCIT URL (use tab “Meetings”):

<http://qcit.committees.comsoc.org/>

4. QCIT-ETC Officers

The funding members will continue until 31. December 2016.

For the first elections, the founding members and an external member build the committee:

Liangzhong (Steven) Ruan lruan@mit.edu (external member, lead)

Lajos Hanzo lh@ecs.soton.ac.uk

Peter Mueller pmu@zurich.ibm.com

Andrea Conti a.conti@ieee.org

Micael Ng sxn@ecs.soton.ac.uk

A call for nominations was broadcasted via the qcit distribution list.

4. QCIT-ETC Officers Nomination

The following QCIT Members have been nominated for the 3 open positions:

QCIT Chair:

Lajos Hanzo

QCIT Vice Chair:

Peter Mueller

QCIT Secretary:

Andrea Conti

Michael Ng

5. QCIT-ETC Awards

The QCIT-ETC award program will start as soon as we receive approval from the TAC.

Acting Awards Committee Chair is the elected QCIT-ETC Chair.

Members of the Awards Committee will be the Awards Committee Chair, three QCIT officers, one external member.

Calls for nominations as defined in the QCIT-ETC Policies & Procedures will be sent out via our distribution list. For details, see QCIT URL:

<http://qcit.committees.comsoc.org/>

6. Report on Conferences

QCIT Workshop at GlobeCom 2016

Date: Dec 8. 2016, Washington DC, USA

1 Keynote, 8 Papers, 1 Panel

See: <https://edas.info/web/gc16workshopsqcit/index.html>

Track at [EUSIPCO 2016](#)

Date: Aug. 29. - Sept. 2. 2016, Budapest, Hungary

Further events can be looked up on the QCIT URL (see tab “Activities”)

Please use the QCIT-ANNOUNCE distribution list to send your CFPs and report your conferences, workshops, sessions, and so on.

If you are looking for IEEE ComSoc support for your event, please ask anyone of the officers.

7. Report on Publications

QCIT Workshop at GlobeCom 2016 – Proceedings in Xplore under IEEE Globecom 2016

Please use the QCIT-ANNOUNCE distribution list to send your CFPs and report your special issues, book chapters, and so on.

QCIT is actually looking for a member who would be willing to serve in the position of an Appointed Representative of Publications.

If you are interested, please contact the newly elected officers.

8. Standard Liaison

The QCIT-ETC is supporting standards work within the field.

The Representative on Standards will be appointed by the first elected officers.

A first effort has been initiated:

[Steven Bush \(bushsf@research.ge.com\)](mailto:bushsf@research.ge.com)

IEEE standard proposal for Software-Defined Quantum Communication (SDQC)

9. Next QCIT-ETC Meeting

The next IEEE ComSoc's Quantum Communications and Information Technology ETC (QCIT-ETC) meeting will be held at
IEEE ICC 2017,
May, 21-25, 2017, Paris, France.



10. Adjourn

Thank you for attending!